

MINUTES
Faculty of Graduate and Postdoctoral Studies
Graduate Curriculum Committee Meeting
June 17, 2022

Present: Edmond Cretu, JoAndrea Hoegg, Bradley Menard, Norm Hutchinson, Karin Mickelson, Catherine Rawn, Andrew Riseman, Max Read, Jenn Fletcher (minutes)

Regrets: Jolanta Aleksejuniene, Charlyn Black, Sandeep Gill, Anne Phelan, Robert Sindelar

1. **Adoption of Agenda:** Adopted
2. **Minutes of May 20, 2022 Meeting:** Approved
3. **Business Arising:** None
4. **New Proposals – Category 1**

Faculty of Medicine Submitted by Tara Chapman
<p>NRSC 510 (1-6) d – Create new course</p> <ul style="list-style-type: none">• Friendly enquiry: Are they sure they want this specific to neurodata and not just neuroscience more broadly? <p>Action: Approved</p>

Faculty of Arts Submitted by Catherine Rawn / Heidi May
<p>Master of Archival Studies – Update program overview</p> <ul style="list-style-type: none">• Some of the proposed changes are not indicated with the required formatting. A thorough review and clean-up is required. <p>Action: Approved</p> <p>Master of Archival Studies – Change degree requirements</p> <ul style="list-style-type: none">• Some of the proposed changes are not indicated with the required formatting. A thorough review and clean-up is required.• Order in which the “core” courses are listed is inconsistent.• Friendly suggestion: Description of First Nations Concentration uses both First Nations and Indigenous. Program may want to give some thought to whether First Nations Concentration is still an appropriate title for the concentration. <p>Action: Approved</p> <p>Master of Archival Studies – Remove HCI specialization</p> <p>Action: Approved</p> <p>Dual Master of Archival Studies and Master of Library and Information Studies – Update program requirements</p> <ul style="list-style-type: none">• Order in which the “core” courses are listed is inconsistent. <p>Action: Approved</p>

PPGA 528 (3) – Create new course

- Feedback to be incorporated before course rolls out to students:
 - Learning objectives are too broad and need to be made more specific.
 - Where in the course do students form diverse teams (LO5)? Where is this assessed?
 - Terminology around Russia as a developing country and its place in global relations will need updating.
 - Addition of grading criteria for each of the assessments will be helpful for students.

Action: Approved

**Faculty of Forestry
Submitted by Patrick Culbert**

General comments for all proposals:

- Riddled with spelling and grammatical errors and require a thorough edit.
- Many of the course descriptions are overly wordy and use language discouraged by Senate. These should be reviewed and pared down to essential information not already conveyed through the course titles.
- If assessment of satisfactory progress is to align with the G+PS standards for master's students (Calendar entry says it does) then students must be informed that only 6 credits of courses with grades in the C to C+ range (60-67%) may be counted toward the program requirements.

FOPE 510 (3) – Create new course

- Grading criteria for assessments are required. Links to the course learning outcomes should also be added. May also be an opportunity to strengthen some of the weaker learning outcomes.
- Discussions are heavily weighted in the final grade with a note that this supports all learning objectives but it's not clear how.
- For self-test, it's unclear what is meant by "write a very short reflection on their own meaning..."

Action: Held

FOPE 511 (3) – Create new course

- Learning outcomes are low level and difficult to measure. Some are activities, not learning outcomes.
- Grading criteria for assessments are required.
- Friendly enquiry: Discussion post for week 2 states students should tabulate common wood species in their area. Wouldn't that be a lot? More details are required.

Action: Held

FOPE 512 (3) – Create new course

- Require more information about the "activities" component of the final grade along with evaluation criteria.
- What does "not-cooperative exam" mean? Independent perhaps?

Action: Held

FOPE 513 (3) – Create new course

- Some of the learning objectives are low level and difficult to measure.
- Require more information about the assignments, the evaluation criteria that will be

<p>used, and the links between the assessments and learning outcomes.</p> <ul style="list-style-type: none"> • “Confrontation with professionals” is used multiple times. Do they really mean confrontation? Debate perhaps? <p>Action: Held</p> <p>FOPE 514 (3) – Create new course</p> <ul style="list-style-type: none"> • Learning objectives are low level. • Evaluation criteria for assignments and links to learning objectives are required. Showing the contribution of each component out of 100 would be helpful. • “First Nations” is used a number of times. Do they mean First Nations or Indigenous? <p>Action: Held</p>

5. New Proposals – Category 2

<p>Faculty of Arts Submitted by Catherine Rawn / Heidi May</p>
<p>Master of Public Policy and Global Affairs – Update Transfer Credit section, create new stream</p> <p>Action: Approved</p> <p>PhD in History – Change program requirements</p> <ul style="list-style-type: none"> • Official name of HIST 699 is Ph.D. Research Seminar. • Concerns were raised about adding a requirement to the Calendar entry that is not yet Senate approved. Proponents should hold off on adding this requirement until the course under development is formally created. All other changes could be approved and move forward. <p>Action: Held</p>

<p>Faculty of Forestry Submitted by Patrick Culbert</p>
<p>FOPE 509 (3) – Change course title and description</p> <ul style="list-style-type: none"> • Proposed description is unusually informal and wordy. • Revised proposal to be reviewed by the chair on behalf of the committee. <p>Action: Held</p> <p>Graduate Certificate in Forest Management and Conservation – Add elective course options</p> <ul style="list-style-type: none"> • Held pending approval of the new courses above. <p>Action: Held</p>

6. 2022-23 Membership and Meeting Schedule:

- Members discussed who might be returning to the committee for 2022-23 and agreed that a Doodle poll exploring availability would be helpful. Jenn and Norm will arrange the poll.