THE UNIVERSITY OF BRITISH COLUMBIA
Graduate and Postdoctoral Studies

Office of the Dean and Vice-Provost
Student Academic Services
grad.ubc.ca | graduate.sas@ubc.ca

ENROLMENT OF NON-DEGREE STUDENTS IN A GRADUATE COURSE

STUDENT INFORMATION:	Student Number:
Given Name:	Family Name:
Email:	Telephone:

Non-Degree Classification: ☐ Unclassified ☐ Access ☐ Visiting

COURSE INFORMATION: All fields required

Course Start Date: (yyyy/mm/dd)	Program Offering Course:
Course Name and Number: (e.g. ECON 500)	
Section:	Credits:

Enrolment of unclassified students: http://www.grad.ubc.ca/faculty-staff/policies-procedures/unclassified-students
Enrolment of Access students: http://www.grad.ubc.ca/current-students/student-status-classification/access-studies-students
Enrolment of visiting undergraduate students: https://students.ubc.ca/enrolment/courses/non-degree-studies/non-degree-studies-visiting

Please complete all sections and obtain all required signatures **before** submitting form to the Faculty of Graduate and Postdoctoral Studies for approval. If the request is approved, Enrolment Services will register you.

NOTE TO INSTRUCTOR:

Non-degree students (including unclassified, Access, and visiting students) must have the academic preparation to complete this graduate course (i.e. must have completed any necessary course pre-requisites). **Participation of this student is expected to have no detrimental effect on graduate students taking this course** (i.e. course rigor and content must remain at the graduate level regardless of the number of non-degree students registered).

Approval of Course Instructor: I give my permission for the above student to enrol in my course.

Signature	Name (please print)	Program	Date (yyyy/mm/dd)

Approval of Graduate Advisor of Department Offering Course:

Signature (must be different from above)	Name (must be different from above)	Program	Date (yyyy/mm/dd)

Graduate Studies use only:

Date of Approval	Signature of G+PS Clerk