



DELAY PUBLICATION OF A THESIS / DISSERTATION

UBC Policy LR2 Research Policy states:

“A core function of UBC is the pursuit and dissemination of discovery and knowledge through research and enquiry” and “1.1 This Policy applies to all UBC Persons who conduct, supervise or otherwise participate in Research”.

Because of this policy, the Faculty of Graduate and Postdoctoral Studies (G+PS) must be informed about reasons for requests for delays in publication of theses and dissertations. If there is strong justification, the Dean of G+PS may agree to delay publication of a thesis/dissertation (known as an “embargo”) for **12 (default) or 24 months** after the date of final approval in cIRcle. Under special circumstances, delay in publication may be extended to **a normal maximum of three years**.

NOTE: The publication delay applies to the thesis and the abstract. The thesis title, author, and other metadata will appear in the UBC Library’s online repository upon submission.

List of acceptable reasons for requesting an embargo:

<https://www.grad.ubc.ca/current-students/final-dissertation-thesis-submission/delaying-publication-your-thesis>

- I need more time to complete and submit a significant manuscript or patent application for a device or idea that has emerged from the thesis/dissertation research.
- The thesis/dissertation describes something of considerable monetary potential. It could benefit me and the University if I’m given an opportunity to develop it further.
- My research was funded by a commercial company which has requested a delay in publication.
- The thesis/dissertation deals with a potentially dangerous product or process, or potential cure for a disease, and I need more testing time before public release of the information.
- I or my program is conducting ongoing research that is expected to lead to publication. Early publication of preliminary results will compromise future publication.
- I am re-working my thesis into publishable book form.
- My personal safety will be compromised by publication at this time.
- My thesis contains politically sensitive material and publication will compromise my personal safety.

You must submit this request before you submit your final, post-defence thesis/dissertation.

When you submit your thesis/dissertation to cIRcle, **you must type EMBARGO in front of the title in the cIRcle title field.**

As a graduate student at the University of British Columbia, I am requesting that the Faculty of Graduate and Postdoctoral Studies delay publication of my thesis/dissertation for the following length of time after the date of final approval in cIRcle:

- 12 months (default if no box is ticked) 24 months

Student Name: _____ **Student No.:** _____

Degree: _____ **Graduate Program Name:** _____

Title of Thesis/Dissertation: _____

By signing below, we confirm that we request a delay publication of the above named thesis/dissertation. We accept responsibility for contacting Graduate and Postdoctoral Studies no later than two months before the release date if we decide to request an extension:

_____ Name of Student	_____ Signature of Student	_____ Email	_____ Date (yyyy/mm/dd)
_____ Name of Student’s Supervisor	_____ Signature of Student’s Supervisor	_____ Email	_____ Date (yyyy/mm/dd)
_____ Name of Graduate Advisor	_____ Signature of Graduate Advisor	_____ Email	_____ Date (yyyy/mm/dd)

The Faculty of Graduate and Postdoctoral Studies approves delaying publication of the thesis/dissertation as noted above.

Approval _____
Date