

## REQUEST TO EXTEND DELAY IN PUBLICATION (EMBARGO) OF A THESIS / DISSERTATION

Student Name: \_\_\_\_\_ Student No.: \_\_\_\_\_

Degree: \_\_\_\_\_ Graduate Program Name: \_\_\_\_\_

Title of thesis/dissertation: \_\_\_\_\_

Link to thesis/dissertation in cIRcle: \_\_\_\_\_

**As a graduate student at the University of British Columbia, I am requesting that the Faculty of Graduate and Postdoctoral Studies extend the delay in publication of my thesis/dissertation:**

Date of submission to cIRcle: \_\_\_\_\_ Expiry date of current embargo: \_\_\_\_\_

Extension length requested:  6 months  12 months

The normal maximum length of an embargo on a thesis/dissertation is **three years**. **Embargoes require an annual confirmation of the continued need for the embargo.**

Embargoes beyond three years are normally extended in six-month increments, with a maximum of one year of extension at a time. As long as you can demonstrate that the conditions that necessitated the embargo still exist, further extensions may be possible. **You must contact the Faculty of Graduate and Postdoctoral Studies annually to request a further extension and provide justification.**

**If your thesis was submitted to cIRcle less than three years ago, you must check the applicable reason(s) for requesting an extension to delay in publication (embargo):**

- I need more time to complete and submit a significant manuscript or patent application for a device or idea that has emerged from the thesis/dissertation research.
- The thesis/dissertation describes something of considerable monetary potential. It could benefit me and the University if I'm given an opportunity to develop it further.
- My research was funded by a commercial company which has requested a delay in publication.
- The thesis/dissertation deals with a potentially dangerous product or process, or potential cure for a disease, and I need more testing time before public release of the information.
- I am or my program is conducting ongoing research that is expected to lead to publication. Early publication of preliminary results would compromise future publication.
- I am re-working my thesis into publishable book form.
- My personal safety will be compromised by publication at this time.
- My thesis contains politically sensitive material and publication will compromise my safety.

**If your thesis was submitted more than three years ago, attach a document explaining the reason for requesting an extension to the embargo.**

**By signing below, we confirm that we request an extension to the embargo of the above named thesis/dissertation. We accept responsibility for contacting Graduate and Postdoctoral Studies no later than two months before the release date if we decide to request a further extension.**

NOTE: All three signatures are required.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Email

\_\_\_\_\_  
Date (yyyy/mm/dd)

\_\_\_\_\_  
Name of Student's Supervisor

\_\_\_\_\_  
Signature of Student's Supervisor

\_\_\_\_\_  
Email

\_\_\_\_\_  
Date (yyyy/mm/dd)



\_\_\_\_\_  
 Name of Graduate Advisor

\_\_\_\_\_  
 Signature of Graduate Advisor

\_\_\_\_\_  
 Email

\_\_\_\_\_  
 Date (yyyy/mm/dd)

**The Faculty of Graduate and Postdoctoral Studies approves extending the delay in publication of the thesis/dissertation as noted above.**

\_\_\_\_\_  
 Name of Dean of Graduate Studies

\_\_\_\_\_  
 Signature of Dean of Graduate Studies

\_\_\_\_\_  
 Date (yyyy/mm/dd)

**Graduate Studies use only**

New expiry date: \_\_\_\_\_

clRcle notified: \_\_\_\_\_

Extension recorded: \_\_\_\_\_

Extension verified: \_\_\_\_\_

Email sent: \_\_\_\_\_

**Notes:**